

PLUMBING (TEMPORARY SERVICES CONNECTION) SAFE WORK METHOD STATEMENT (SWMS)

Business Contact: PHILIP KENNY

Phone #: 0427 847 927

Responsible person (for monitoring SWMS and work): PHILIP KENNY

Signature:

Date:

Contact Phone #: 0427 847 927

Principal Contractor (PC):

PC Address:

PC Phone #:

Date SWMS provided to PC:












Job Site Address:

THIS WORK ACTIVITY INVOLVES THE FOLLOWING HAZARDOUS WORK AND ENVIRONMENTAL IMPACTS

- | | | | | |
|---|---|--|--|--|
| <input checked="" type="checkbox"/> Electrical equipment | <input checked="" type="checkbox"/> Elevated levels | <input checked="" type="checkbox"/> Slips, trips and falls | <input checked="" type="checkbox"/> Hazardous substances | <input type="checkbox"/> Silica dust |
| <input checked="" type="checkbox"/> Hot Work | <input checked="" type="checkbox"/> Hazardous manual tasks | <input type="checkbox"/> Outdoor work | <input type="checkbox"/> Remotely &/or isolated work | <input type="checkbox"/> ? |
| <input checked="" type="checkbox"/> Noise and vibration | <input checked="" type="checkbox"/> Native vegetation & weeds | <input checked="" type="checkbox"/> Air quality | <input checked="" type="checkbox"/> Waste | <input checked="" type="checkbox"/> Vehicle movement |
| <input checked="" type="checkbox"/> Fuels, oils & chemicals | <input checked="" type="checkbox"/> Terrestrial fauna | <input checked="" type="checkbox"/> Waterways & soils | <input type="checkbox"/> Cultural heritage | <input type="checkbox"/> ? |

THIS WORK ACTIVITY INVOLVES THE FOLLOWING "HIGH-RISK CONSTRUCTION WORK" (HRCW - IDENTIFIED IN THE JOB TASK COLUMN)

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Confined spaces | <input checked="" type="checkbox"/> Mobile plant movement | <input type="checkbox"/> Demolition of a load-bearing structure | <input type="checkbox"/> Asbestos disturbance |
| <input type="checkbox"/> Using explosives | <input type="checkbox"/> Diving work | <input type="checkbox"/> Artificial extremes of temperature | <input type="checkbox"/> Tilt-up or pre-cast concrete |
| <input type="checkbox"/> Pressurised gas distribution mains or piping chemical, fuel or refrigerant lines energised electrical installations or services | | | |
| <input type="checkbox"/> Structures or buildings involving structural alterations or repairs that require temporary support to prevent collapse | | | |
| <input type="checkbox"/> Involves a risk of a person falling from 2m or more, including work on telecommunications towers | | | |
| <input type="checkbox"/> Working at depths greater than 1.5 Metres, including tunnels or mines | | <input checked="" type="checkbox"/> Work in an area that may have a contaminated or flammable atmosphere | |
| <input type="checkbox"/> Work carried out adjacent to a road, railway or shipping lane, traffic corridor | | <input type="checkbox"/> In or near water or other liquid that involves the risk of drowning | |

- | FOOT PROTECTION | HEARING PROTECTION | HIGH VISIBILITY | HEAD PROTECTION | EYE PROTECTION | FACE PROTECTION | HAND PROTECTION | PROTECTIVE CLOTHING | BREATHING PROTECTION | SUN PROTECTION | SAFETY HARNESS | |
|---|---|---|---|---|--|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |  |  |  | Do not wear rings, watches or jewellery that may become entangled. Long and loose hair must be tied back. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Planning/Preparation	<ul style="list-style-type: none"> • Liaise with Principal Contractor to identify on-site safety systems and procedures • Establish supervisory and communication arrangements • Principal contractor to confirm emergency response procedures are in place.
Hold Points	<ul style="list-style-type: none"> • Hold points identified and signed off before continuing work. <i>Specify?</i>
Training/Licence	<ul style="list-style-type: none"> • All workers to have a General Construction Induction Card • Relevant workers have relevant certificates of competency, licenses, and training. • Trained First Aider on site • All workers trained in site-specific emergency and evacuation procedures, SWMS, safe work procedures, and safety data sheets • <i>If working with an <u>excavator</u> for this task, ensure there are separate, dedicated SWMS and that all workers have relevant training and licensing.</i>
Worker duties and responsibilities	<ul style="list-style-type: none"> • Fit condition for work, i.e. no signs of fatigue, alcohol or drugs • Attend all site inductions/briefings • Comply with all site requirements, e.g. PPE, Traffic Management Plans (TMP) • Only carry out work related to the contract • Inspect completed work and report possible safety, environmental and quality matters to the supervisor.
Monitor/Review	<ul style="list-style-type: none"> • All persons involved in the task must have this SWMS communicated to them before work commences • SWMS to be reviewed and amended if necessary, in consultation with relevant persons after any near miss or incident • If additional site hazards identified, review this SWMS and amend control measures to suit • People, including workers, contractors and sub-contractors, affected by the revisions to this SWMS, must be informed ASAP • Give the principal contractor a copy of the revised SWMS • The site supervisor to monitor works against the controls stated in this SWMS • SWMS must be kept on-site and made available for inspection or review • Keep a record of this SWMS until the job is complete or for two years if involved in a notifiable incident • Regardless of any other factor, the person in control of the workplace must review this SWMS at least annually.

Site-Specific Notes:

Act, Regulations, Codes of Practice References:

- Work Health and Safety (Transitional and Consequential Provisions) Act 2011
- Work Health and Safety Act 2011
- Work Health and Safety Regulations 2011
- Work Health and Safety (First Aid in the Workplace) Code of Practice 2015
- Work Health and Safety (Work Health and Safety Consultation, Cooperation and Co-ordination) Code of Practice 2015
- Work Health and Safety (Work Health the Work Environment and Facilities) Code of Practice 2015
- Standards Australia 2001, – Occupational health and safety management systems - Specification with guidance for use, AS/NZS 4801: 2001 (Superseded by AS/NZS ISO 45001)
- Standards Australia 2018, – Occupational health and safety management systems — Requirements with guidance for use, AS/NZS ISO 45001:2018
- Standards Australia 2016, – Environmental management systems - Requirements with guidance for use, AS/NZS ISO 14001:2016
- Standards Australia 2016, – Quality management systems – Requirements, AS/NZS ISO 9001:2016
- SafeWork NSW
- NSW Work Health and Safety Act 2011
- NSW Work Health and Safety Regulation 2017

LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION
ALMOST CERTAIN	3 - HIGH	3 - HIGH	4 - ACUTE	4 - ACUTE	4 - ACUTE		
LIKELY	2 - MODERATE	3 - HIGH	3 - HIGH	4 - ACUTE	4 - ACUTE	4A - ACUTE	DO NOT PROCEED.
POSSIBLE	1 - LOW	2 - MODERATE	3 - HIGH	4 - ACUTE	4 - ACUTE	3H - HIGH	Review before commencing work.
UNLIKELY	1 - LOW	1 - LOW	2 - MODERATE	3 - HIGH	4 - ACUTE	2M - MODERATE	Maintain control measures.
RARE	1 - LOW	1 - LOW	2 - MODERATE	3 - HIGH	3 - HIGH	1L - LOW	Record and monitor.




JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
1. Provide training on the health	Exposure to respirable crystalline silica	3H	<ul style="list-style-type: none"> • Training and Information provided to workers on RCS should include: <ul style="list-style-type: none"> ○ Information on the health effects associated with respirable crystalline silica dust (Provide workers with a copy of 'Health Monitoring for Exposure to Hazardous Chemicals - Guide for 	Supervisor

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
effects associated with respirable crystalline silica dust	(RCS) – dust inhalation		workers': Safe Work Australia) <ul style="list-style-type: none"> Identification of RCS dust through Safety Datasheet (SDS) or labels Dust exposure prevention Checking controls are working and using them When and how to use any respiratory protective equipment provided and what to do if something goes wrong (Including worker respirator fit and check processes). 	
2. Planning	Lack of consultation	3H	<ul style="list-style-type: none"> Make the Principal Contractor aware of the extent and expected duration of the work so that alternative safety arrangements can be implemented if necessary. 	Supervisor
	Engulfment	4A	<ul style="list-style-type: none"> ⚠ Ensure a <u>working in excavations deeper than 1.5 SWMS</u> is in place (additional to this SWMS) for any work in trenches deeper than 1.5 m. 	
3. HRCW Arrival on-site & assess onsite conditions	Personal injury, property damage &/or environmental incident	3H	<ul style="list-style-type: none"> The vehicle should be positioned in a safe location, clear of traffic/vehicles/pedestrians during equipment delivery and materials removal (deploy physical barriers, caution signs as necessary) Do not park illegally Identify and obey all safety-related signage (check site entry requirements) Report to Site Supervisor Ensure site-specific induction undertaken Assess mobile phone reception The worksite is exactly as detailed in Terms of Agreement or contract Complete a JSA specifying the control measures of unanticipated hazards. 	Supervisor to check the site and conduct JSA where necessary
4. Working outdoors	Extreme weather	3H	<ul style="list-style-type: none"> Check weather conditions – do not work in extreme conditions Reschedule works to work in more moderate temperatures. 	Supervisor to maintain awareness of weather conditions Workers to follow controls
	Hyperthermia	3H	<ul style="list-style-type: none"> Ensure workers trained to recognise the symptoms of hyperthermia and hypothermia <u>Hot conditions. Ensure:</u> <ul style="list-style-type: none"> Suitable protective clothing Sun brim on hard hats Safety glasses - UV rated Use 30+ sunscreen on exposed skin Adequate drinking water Access to shade on breaks Adequate breaks. <u>Cold conditions. Ensure:</u> <ul style="list-style-type: none"> Schedule warm-up breaks Hold breaks inside Dress warmly in layers Stay dry (wet clothing chills the body rapidly) Workers must get out of the cold as soon as they can if starting to feel symptoms Alcohol, cigarettes, caffeine and certain medications increase susceptibility to cold. 	
	Hypothermia			
5. HRCW	Unauthorised	3H	<ul style="list-style-type: none"> Establish an exclusion zone for other workers and the public. I.e. those not associated with the 	Supervisors

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
Work area set-up	access to the work area		<ul style="list-style-type: none"> activity. This zone should be clearly defined by signage and hazard marking tape or flagging Maintain awareness of unauthorised persons attempting to enter or entering the work area If members of the public or unauthorised personnel enter the exclusion zone, stop work until removed from the work zone. 	to check all controls in place and followed
	Adjacent to traffic/ public	4A	<ul style="list-style-type: none"> If loading/unloading/setting-up roadside – comply with local laws and permits Where temporary road traffic control is required (e.g. when providing temporary road bypass for site works, materials delivery or pedestrian management) Barricading controls are implemented and authorised as part of the safe work system to protect persons from hazards Exclusion Zones established to stop people from entering the area Signage in place to caution persons not to enter Public footpath or roadway exclusion zone: <ul style="list-style-type: none"> Approval must be sought from the relevant authority (<i>people should be safely directed to an alternative footpath where required</i>) Lane closures and other operations requiring barricades and signs should meet local road traffic authority, local government authorities' requirements Use a spotter as required - designate a responsible person for controlling the immediate area where the operation is occurring The responsible person must authorise entry into the area The barricade must be far enough to keep observers safe. 	Workers to follow controls and make supervisor aware of any issues
6. Environment	Environmental impact	3H	<ul style="list-style-type: none"> Noise & vibration - Be aware of maximum noise levels at the site The plant is maintained to minimise noise No noise produced outside council approved hours of operation Air quality - Water sprays or dust suppressants methods are in place Waste - Place all wastes and rubbish in bins or other appropriate containers Separate recycle waste from general waste Do not mix waste with spoil Fuels, oils & chemicals - Minimum amounts of hazardous substances kept on site Labelled and securely stored Refuelling of vehicles/equipment will be undertaken at least 6m from drains and waterways Follow SDS directions for disposal of chemicals in approved waste containers A spill kit is available at all times & spills will be cleaned up immediately follow SDS directions Waterways & soils - Do not wash out plant, equipment or containers where residue can enter waterways or drains 	Supervisors to check all controls in place and followed Workers to follow controls and make supervisor aware of any issues

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
			<ul style="list-style-type: none"> <u>Native vegetation & weeds</u> - Ensure that plant is washed free of dirt, vegetation, debris before travelling between sites. <u>Vehicle movement</u> - Follow site TMP, only travel on established tracks and roads Use designated entry and exit points <u>Terrestrial fauna</u> - No domestic animals are to be taken on-site Ensure all food scraps placed in lidded bins. 	
7. House keeping	<ul style="list-style-type: none"> Slips Trips Falls 	3H	<ul style="list-style-type: none"> Maintain housekeeping throughout the shift & clean-up Ensure sufficient lighting to detect changes in level (using temporary lighting as required) Do not jump from elevated edges >180mm, step carefully and use prepared access areas The work area is clean and uncluttered as possible Do not place equipment where it could become a trip hazard Check for stored items, corners or other obstructions that could cause tripping Ensure there is room to manoeuvre and no obstacles in the way Check the end destination is prepared correctly for placement of the materials/equipment Clean spills immediately Store materials to minimise trip hazards Stack materials away from vehicle and traffic areas as much as possible Footwear is suitable. Snug-fitting shoes/boots with flat, non-slip soles, no loose soles, long laces, oily soles, or caked with mud or other contaminants. 	Supervisor and workers to ensure control measures followed
8. Manual tasks	Musculoskeletal (MSD) injuries	3H	<ul style="list-style-type: none"> Materials/equipment placed as close to the work area as possible Movement of material from the delivery point to the installation area usually represents the greatest opportunity for damage or injury, particularly if being achieved manually. Ensure: <ul style="list-style-type: none"> Ensure the access route is clear of hazards Use hand trucks (trolley), to move heavy materials where practicable Use team-lifts where possible: <ul style="list-style-type: none"> As much as possible, team members are of similar height and capability Team members know their responsibilities during the lift Weight of an object should be known; avoid lifting loads more than 1/4 of your body weight Do not use extreme force to move items Hold lifted items close to the body whenever possible: <ul style="list-style-type: none"> Keeping knees bent and back straight and lift, unload keeping knees bent Schedule regular breaks and practice job rotation Avoid overreaching, long periods of repetitive movements, awkward and sustained positions, twisting and side-bending. 	Supervisor and workers to ensure control measures followed

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9. HRCW Working with powered & non-powered tools	<ul style="list-style-type: none"> Electrocution Injury Fire Asphyxiation 	4A	<ul style="list-style-type: none"> Use tools only for the purpose specified by the manufacturer Wear PPE as recommended by the manufacturer Pre-inspect and operate tools following the manufacturer's instructions. If damaged or unsuitable for the task do not use. Take out of service immediately and apply LOTO procedures The tool operations manual is available, read and understood Fire protection equipment accessible Use mechanical ventilation as required <u>Electrical:</u> <ul style="list-style-type: none"> All electric power tools and leads are Tested, Tagged and are current Use electrical sockets protected by RCD (safety-switches) or use portable RCD devices Switchboards have appropriately rated circuit breaker Always ensure that the tool is switched off and power isolated before a pre-start check, adjusting, changing set-ups or repairing Do not overload power outlets <u>Diesel/petrol-powered tools</u> - Do not run a diesel/petrol-powered tools inside a building (e.g. shed), or where ventilation is limited. 	Supervisors to check all controls in place and followed Workers to follow controls and make supervisor aware of any issues
10. Hazardous substance /chemical use	Contact with hazardous substance /chemical	3H	<ul style="list-style-type: none"> Follow directions of use for <i>(specify the substances/chemicals)</i> Consult SDS for the product Use PPE as per the SDS - <i>specify</i> Use with adequate ventilation Chemical resistant gloves for prolonged exposure <i>DO NOT eat or drink when handling chemicals</i> <i>DO NOT eat or drink without washing hands thoroughly first</i> <i>DO NOT take food into the work area where chemicals are being used or stored</i> <i>DO NOT wear contaminated PPE in areas outside the work zone, such as eating areas.</i> 	Supervisor and workers to ensure control measures followed
11. HRCW Excavation work	Contact with underground services	4A	<ul style="list-style-type: none"> Ensure excavations do not damage underground assets Identify underground assets (location and type) using relevant plans, or Contact Dial before you Dig and Local Authorities to obtain utility maps of intended work areas Hand excavate using a shovel to locate services and mark out before any excavation works Mark all exposed services with flags or devices that can be readily seen Ensure all marked services continue to be visible for the duration of the work. 	Supervisors to check all controls in place and followed
	Accidental contact	3H	<ul style="list-style-type: none"> Future excavation - ensure marker tape is laid above piping when installed in an open-cut trench  <i>The marker tape should be between 150 mm and 300 mm below the finished ground level.</i> 	Workers to follow controls

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
	Crush injuries Entanglement	4A	<ul style="list-style-type: none"> • Ensure additional SWMS for machine operation in place and followed • Groundworkers. Ensure: <ul style="list-style-type: none"> ○ High visibility clothing worn at all times ○ Do not stand behind reversing vehicles ○ Keep a safe distance from mobile plant during operation ○ Alertness at all times. Listen for: <ul style="list-style-type: none"> ▪ Reversing alarms/beepers ▪ Calls from Plant Operators ○ Work positions should be in clear sight of plant operators ○ Ensure an effective system of communication between the machine operator and ground workers established before work commences ○ Workers trained in the procedures involved before the work commencing ○ Groundworkers are instructed not to approach the machine until the operator has agreed to their request to approach ○ Instruct groundworkers on set distances to maintain from the machine while in operation ○ Groundworkers are made familiar with the blind spots of the machine ⚠ Entrapment in any part of the machine could cause serious injury or death. Avoid close physical contact with the operating machine at all times <ul style="list-style-type: none"> × NEVER assist the machine by hand when in operation × NEVER use tools (such as shovels) to help move spoil during operation × NEVER use persons as counterweights × NEVER walk under raised loads × NEVER push another person or engage in horseplay around operating machinery. 	and make supervisor aware of any issues
	Crush injuries	3H	<ul style="list-style-type: none"> • Never place any part of the body on or near the machine while it is in operation • Never push another person or engage in horseplay around operating machinery • Keep shovels away from trencher chains and augers • Always wait for the machine to work ahead before cleaning away spoil • Do not work within a radius of extended booms, near stabilisers or loader buckets. 	
	Eye trauma	3H	<ul style="list-style-type: none"> • Ensure that all persons operating laser have been trained and are competent • Groundworkers are instructed not to look at laser beams. 	
	Hearing loss	3H	<ul style="list-style-type: none"> • Hearing protection is to be worn by all persons throughout exposure to noise from machinery. 	
12. HRCW Electric or gas welding,	<ul style="list-style-type: none"> • Fire • Explosion • Burns 	4A	<ul style="list-style-type: none"> • Ensure completed Hot Work Permit available at the site • Follow safety precautions on Hot Work Permit • Note: Do not conduct work not listed on the Hot Work Permit. If other Hot Works are required, 	Supervisor and workers to ensure

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
soldering or cutting	<ul style="list-style-type: none"> Property damage 		obtain Hot Work Permit for that task before commencement. <ul style="list-style-type: none"> Fire protection equipment provided and accessible Dry Chemical or CO2 fire extinguishers near cylinders (ensure fire extinguishers tested & tagged) All flammable materials (including waste, rags, solvents, empty drums.) removed from the area Screens are of sufficient size and placed in a manner to prevent hot sparks, slag and hot metal pieces rolling underneath or penetrating any openings Keep the gas cylinder valve closed when the cylinder is not used Keep all sources of heat and ignition away from gas cylinders, even if the cylinders do not contain flammable material 	control measures followed
13. HRCW Running pipe & termination	Falling objects	3H	<ul style="list-style-type: none"> Always wear hard hats when work is being performed overhead or when site rules call for it Observe restricted areas where work is performed above Pay attention to cranes and other equipment are being used to hoist materials in the air. 	Supervisors to check all controls in place and followed Workers to follow controls and make supervisor aware of any issues
	Cutting pipes Lacerations	3H	<ul style="list-style-type: none"> PPE worn: (eye, hearing, hand, and foot protection) Check for hidden hazards, e.g. electric wiring, water pipes, gas pipes Operator trained in the correct use of cutting equipment The tool used in compliance with the manufacturer's instructions Operator's hands and body parts kept clear during the operation Tool guarding is installed and in good working order before use Cutting wheels on grinders or drop saws correctly installed Keep work area clear of all tools and off-cut material. 	
	Silica dust	3H	<ul style="list-style-type: none"> Drilling/cutting concrete/masonry: <ul style="list-style-type: none"> Wear eye and respiratory protection - Respirator with at least P1 filtration – fit-tested to the worker if half or full-face mask used Wear disposable or washable protective clothing Water suppression: Clean up any slurry produced to prevent the slurry from drying and releasing silica dust into the air. Tools are fitted with local exhaust ventilation (LEV): <ul style="list-style-type: none"> Turn the vacuum off and on regularly to reduce dust buildup on the filter, if it is not self-cleaning Change vacuum-collection bags at least as often as the manufacturer recommends Avoid exposure to dust when changing vacuum bags & cleaning or replacing air filters Working indoors or in enclosed areas: <ul style="list-style-type: none"> Keep silica exposures low using extra ventilation, i.e. portable exhaust fans or other means of mechanical ventilation 	

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
			<ul style="list-style-type: none">▪ Ensure airflow is not impeded by the movements of workers during work, or by the opening or closing of doors and windows. Position the ventilation to move contaminated air away from the workers' breathing zones<ul style="list-style-type: none">○ Wash hands before eating, drinking, or smoking where crystalline silica is present.	
	Slips, trips, falls	3H	<ul style="list-style-type: none">• Run surface piping where it will not be a trip hazard to others, e.g. fence lines, away from pedestrian areas• Do not leave trenches open, backfill as soon as possible.	
14. HRCW Test & commission	Service failure	3H	<ul style="list-style-type: none">• Testing to be performed by competent persons only• Ensure all services are tested, and no leaks exist in either service or connection• Ensure Site Supervisor is informed and aware of the status of service connections after work and at the end of each work shift.	Supervisors & Workers to follow controls
15. HRCW On completion	Unauthorised access	3H	<ul style="list-style-type: none">• If acceptable, remove or add barricades.	Supervisor to confirm all workers have signed out Workers to comply with controls
	Contact with electricity	3H	<ul style="list-style-type: none">• Disconnect power tool/extension leads from power point before winding up so that you don't get a shock if the lead is damaged• Inspect leads and power equipment for damage.	
	Inhalation of silica	3H	<ul style="list-style-type: none">• Clean up using a vacuum or wet cleaning methods• Ensure an industrial vacuum used with HEPA filter (High-Efficiency Particulate Air)• Use, maintain and store any respiratory protective equipment provided following instructions• Wash face and hands with soapy water. Pay attention to under the fingernails.	
	Security breach	3H	<ul style="list-style-type: none">• All personnel sign-out on Site Register.	
	Vehicle/people impact	4A	<ul style="list-style-type: none">• Stay to designated access and egress routes• Maintain awareness of surroundings at all times.	
16. Emergency response	<ul style="list-style-type: none">• Injury• Fatality• Environmental damage	4A	<ul style="list-style-type: none">• For police, fire or ambulance call '000.'• Follow site emergency and evacuation procedures• A communication system is available, e.g. a mobile phone or radio• Check for dangers to self before helping others• Maintain control of the area and stabilise the situation• Apply first aid to the injured worker• Complete an incident report. <ul style="list-style-type: none">• Refer to your SWMS implementing instructions for further specific emergency responses.	Supervisors and workers ensure controls followed

OVERALL RISK RATING AFTER CONTROLS		<input type="checkbox"/> 1 - Low	<input checked="" type="checkbox"/> 2 - MODERATE	<input type="checkbox"/> 3 - High	<input type="checkbox"/> 4 - ACUTE
PERMITS	<input type="checkbox"/> Not applicable <input type="checkbox"/> Hot Work <input type="checkbox"/> Confined Space <input type="checkbox"/> Local council <input type="checkbox"/> ? <input type="checkbox"/> ?				
SITE MANAGEMENT PLAN	Is the work associated with a Construction Project? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes – This SWMS must align with requirements of the Site Management Plan in place for the Construction Project.</i>				
PLANT & EQUIPMENT		HAZARDOUS SUBSTANCES		SUPERVISORY ARRANGEMENTS	
<input type="checkbox"/> Electrical tools and leads	Tested and tagged quarterly	<i>List hazardous substances taken on-site and have the SDS on-site.</i> 1. 2. 3. 4. 5.		<input type="checkbox"/> Audits <input type="checkbox"/> Spot Checks <input type="checkbox"/> Reporting systems <input type="checkbox"/> Suitably qualified supervisors for job <input type="checkbox"/> Direct on-site supervision <input type="checkbox"/> Remote site: communication systems/schedule	
<input type="checkbox"/> Hand tools - Meet AS/NZS	Regular visual inspection				
<input type="checkbox"/> Ladders - Meet AS/NZS	Inspected and tagged out if damaged				
<input type="checkbox"/> Mobile plant- <i>specify</i>	Inspected and tagged out if damaged				
<input type="checkbox"/> ?					

Staff Information will be supplied upon
request via email from a
WHS Officer or supervisor.